

**AGENDA OF THE REGULAR MEETING
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
325 S. Peck Ave., Manhattan Beach, CA 90266**

**November 17, 2010
5:30 PM Closed Session
6:30 PM Regular Open Session**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Nancy Bogart, at 310-318-7345, ext. 5902, for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Writings related to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District office, 325 S. Peck Avenue, Manhattan Beach, CA 90266. Such writings may also be available on the District's website. (Government Code §54957.5 (b)).

A. CALL TO ORDER (5 minutes)

1. Call to Order (5:30)
2. Recess to Closed Session
3. Reconvene Open Session (6:30)
4. Pledge of Allegiance
5. Report from Closed Session
6. Approval of Agenda

B. ANNOUNCEMENTS AND COMMUNICATIONS (15 Minutes)

1. Public Comment Regarding Agenda
The purpose of this section is to permit any person in the audience to make a statement to the Board of Trustees on items on the Agenda. Persons are limited to three (3) minutes for their communication, unless the Board deems otherwise. The President will conclude the Public Comment after a reasonable length of time and proceed with the Agenda. The Board may, at its discretion, permit statements on items not on the Agenda, but pertaining to the school district, if appropriate and not an impediment to the efficiency and orderliness of the meeting; no action shall be taken on any item not appearing on the Agenda.
2. Board Member Announcements
3. Sierra Bloodgood and Emily Goldenberg, Student Board Members, will discuss student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter will report on activities at Manhattan Beach Middle School.

C. PRESENTATION/DISCUSSION ITEMS (30 Minutes)

Members of the audience may request to speak on any item(s), prior to discussion by the Board. Speakers will have one (1) minute to address the Board.

**Matthews
1-3**

1. Update on the Athletic Facilities Master Plan **(No Action Requested)**

**Romines
4-5** 2. Update on Implementation of the Energy Education Program (**No Action Requested**)

D. PRESENTATION/ACTION ITEMS (15 Minutes)

Members of the audience may request to speak on any item(s), prior to action by the Board. Speakers will have one (1) minute to address the Board.

**Schneider
6** 1. Comprehensive School Safety Plans and Emergency Preparedness Procedure Handbooks (**Approval is Requested**)

E. CONSENT CALENDAR (15 Minutes)

Items included in this section are considered routine and customary school district business. Any Board member or member of the audience may request that any consent item(s) be removed, discussed, and acted upon separately.

General

**Schneider
7** 1. Approve Student Services Teacher on Special Assignment, from approximately December 1, 2010, through June 30, 2011. Funds to be paid from ARRA funds, acct. #01.0-33130.0-11100-21000-1110-0000013. This item has been budgeted.

**Hall
8-10** 2. Approve job description for Student Services Teacher on Special Assignment.

**Schneider
11-12** 3. Ratify Amendment to District Master Contract for Nonsectarian, Nonpublic School Services (NPS) with Logan River Academy, Inc. Contract is necessary per a change in placement services as mandated by Individualized Education Plan (IEP). The Master Contract is effective from July 1, 2010, through June 30, 2011. Amount not-to-exceed \$46,150.75. This is an increase of \$760.13, and is within the adopted budget for services. No change to overall budget. Funds to be paid from Nonsectarian, Nonpublic School Services account, #01.0-65000.0-57500-11802-5110-0000052.

**Schneider
13-14** 4. Ratify Student Services Special Employment Agreement for 2010/11 fiscal year with Ro Seligson, M.A., OTR/L, ATP, Occupational Therapist, to provide Occupational Therapy services, from November 1, 2010, through June 30, 2011. The amount is within the adopted budget for services. No change to overall budget. Amount not-to-exceed \$6,200.00. Funds to be paid from Special Education account, #01.0-65000.0-57500-11905-5850-0000113.

**Seaton
15-16** 5. Approve field trip request by Robinson School for 4th grade students attend a day-long trip to Sacramento on June 17, 2011. Approximately 62 students will travel to Sacramento via plane, departing Los Angeles at 7 a.m., and returning at 9 p.m. The students will travel with two MBUSD teachers and approximately 30 parents attending as chaperones. The program is funded through the parents; however, scholarships are available through PTSA funding. The activities of the field trip are aligned with the California Social Studies Standards.

Hall

Personnel

- 6. Ratify employment of classified personnel at effective dates listed:
 - Doll, Kamrin, School Office Manager, MBMS, Perm., 100% time, Range 22, Step 4, effective 11/01/10 (Replacement)
 - Ehrhard, Danielle, I.B.I., Meadows, Perm., 63.75% time, Range 17, Step 3, effective 10/25/10 (IEP)
- 7. Approve retirement of Johnson, Janet, School Office Manager, MBMS, effective 10/29/10 (Retirement).
- 8. Ratify leave of absence for Adams, Michele, I.B.I., MB Preschool, (Contract Article 6) effective 10/25/10 – 11/25/10.
- 9. Ratify employment of classified personnel to serve as substitutes, district wide, at effective dates listed:
 - Serrano, Patricia, effective 10/22/10
 - White, Javanae, effective 10/12/10
- 10. Ratify change in status for certificated staff as follows:
 - Jackson, Karen (PAC), TEMP., change from Col. 5, Step 4, to Col. 4, Step 4 correction), eff. 8/31/10
 - Smith, Gary (MCHS), PERM., change from Col. 5, Step 26, to Col. 6, Step 26, eff. 11/4/10
- 11. Ratify employment of Jami Brauch (ROB), TEMP., Col. 4, Step 5, 10% FTE, eff. 11/15/10.
- 12. Ratify employment of certificated substitute teachers at current daily rate as follows:
 - Atia, Kristina, eff. 8/16/10
 - Blumberg, Lisa, eff. 10/15/10
 - Bongard, Laurie, eff. 10/14/10
 - Courtney, Joan, eff. 10/14/10
 - Dixon, Shelley, eff. 10/15/10
 - Genut, Shawn, eff. 10/26/10
 - McFadden, Kenise, eff. 10/1/10
 - Smith, Lindsay, eff. 10/22/10
 - Trutanic, Natalie, eff. 10/13/10

Romines

Business

- 17-18** 13. Accept, with appreciation, gifts to the District from Neil and Kate Malik, Sherry Hess, and Liz Stromath.
- 19-26** 14. Ratify purchase orders to date.
- 27-29** 15. Accept Developer Fee report for the months of September and October 2010.

F. PUBLIC AND STAFF SUBMITTED ITEMS

(This section includes topics submitted in writing by citizens, staff, or students ten (10) working days prior to the Board meeting, by 12:00 noon, [MBUSD Board Bylaw 9322, Agenda/Meeting Materials]. Each person submitting a topic will be allocated a maximum of three (3) minutes in which to address the Board. Some topics may be given additional time, at the Board's discretion. This section of the agenda does not take the place of the public comment section, which follows later. The requirement for advance submission of topics allows for better agenda planning, improved staff response and eliminates the Brown Act restriction against Board discussion of unagendized topics that would otherwise exist.)

G. BOARD BUSINESS (10 Minutes)

**Hall
30-31**

1. Receive for First Reading and Adoption revised Manhattan Beach Unified School District Board Policy 4137, Tutoring.
2. Approve minutes of the regular Board meeting of November 3, 2010.

H. SUPERINTENDENT/CABINET REPORT (20 Minutes)

1. MBEF Pledge Day
2. Fiscal Advisory Committee
3. Measure BB Update
4. District Technology
5. Future Budget Considerations (Class Size Reduction and Department of Mental Health)
6. Department of Mental Health Concerns

I. PUBLIC COMMENTS (5 minutes)

As a courtesy, please complete the Public Comment card and give it to the Recorder before the beginning of this meeting. You will have three (3) minutes to speak.

J. ITEMS FOR FUTURE DISCUSSION/ACTION

K. ADJOURNMENT

Adopted Goals of the Board of Trustees for 2010-2011

- Examine our existing academic programs and explore best practices that may have potential for our students
- Maintain transparent, responsible, focused and collaborative budgetary and financial practices
- Develop excellent communication practices with our employees and our community
- Celebrate and enhance the excellence of Mira Costa High School.

CLOSED SESSION AGENDA

November 17, 2010

5:30 PM

1. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
2. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.
3. Conference with Legal Counsel – Existing Litigation – pursuant to subdivision (a) of Government Code Section 54956.9. CSBA/ELA, et al. v. Schwarzenegger (Case No. Pending), Petition for Writ of Mandate.
4. Conference with Legal Counsel – Existing Litigation – pursuant to subdivision (a) of Government Code Section 54956.9. Case nos. 2010090275 and 2010090235.
5. Public Employee Performance Evaluation, Superintendent, per Government Code section 54957.

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
CALENDAR OF EVENTS**

(Note: These dates are subject to change)

NOVEMBER

November 17, 2010, 6:30 PM
Board Meeting

November 22-26, 2010
Thanksgiving Recess

DECEMBER

December 8, 2010, **5:00 PM**
NOTE NEW TIME
Board Meeting

December 20-31, 2010
Winter Recess

JANUARY

January 12, 2011, 6:30 PM
Board Meeting

January 17, 2011
MLK Holiday

FEBRUARY

February 2, 2011, 6:30 PM
Board Meeting

February 16, 2011, 6:30 PM
Board Meeting

February 21-25, 2011
District Recess

MARCH

March 2, 2011, 6:30 PM
Board Meeting

March 16, 2011, 6:30 PM
Board Meeting

APRIL

April 4-8, 2011
Spring Break

April 20, 2011, 6:30 PM
Board Meeting

MAY

May 4, 2011, 6:30 PM
Board Meeting

May 18, 2011, 6:30 PM
Board Meeting

May 30, 2011
Memorial Day

JUNE

June 1, 2011, 6:30 PM
Board Meeting

June 15, 2011
Board Meeting